

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF EDUCATION  
OF THE SCHOOL DISTRICT OF THE CITY OF ROYAL OAK  
1123 Lexington Blvd., Royal Oak, MI. 48073**

**October 28, 2010  
6:00 P.M.  
BOARD ROOM**

**PRESENT:** President, Michael Hartman; Vice President, Gary Briggs, Secretary, Marty Cardamone; Treasurer, Deborah Anderson; Trustee, Lisa Bradford; Trustee, Carrie Beerer and Trustee, Jeff Brinker

**ALSO PRESENT:** Superintendent, Thomas Moline; Executive Director Business and Personnel Services, John Schwartz; Executive Director Administrative Services, Cheryl Goodgine; visitors

**1. Opening of Meeting -** Mr. Hartman called the meeting to order at 6:15 p.m.

**2. All-Day Kindergarten Programming**

Dr. Moline announced that Kindergarten Round-up is the first two weeks of December.

Discussion on shifting part of the All-day Kindergarten program due to lack of building capacity in its current locations. Oakland has space available for 1 year but need to address Upton issues are immediately.

Keller identified with the most space overall. In addition, Keller needs a draw, only 36 kindergarten students last year; we need more students to make it a viable building.

Note, State may force hand on issue, there is a mandate for all day kindergarten in future but sunset provision until 2011-12 school year.

Upon conclusion of discussion, the Board agreed that a resolution for Keller be presented at the November meeting.

**3. Central Office Administration Transition Planning**

Michael Hartman spoke about the need to find replacements for key administrative positions, Dr. Moline, Superintendent and John Schwartz, Executive Director of Business and Personnel Services and all others who are leaving.

Possible two fold conversation; need to decide on what the structure and search process should look like.

Note, Michigan has the highest level of replacement right now, so due to demand there is a need to proceed right away. Timeline - RFP for search firm approved in November, choose firm in December. Search up and running in January.

John Schwartz will put together the RFP for Superintendent.

Cheryl Goodgine will start defining function of Executive Director position and present to Board. John Schwartz agreed to a transition period beyond end date if needed to work with replacement. Due to school cycle, most candidates would have a start date of July 1.

Interviews conducted with a team approach with input from Board. Team of Board members finalized once interview process is established.

#### **4. Opportunity for Citizens to Speak**

If you would like to address the Board of Education:

- ❖ Please remain seated and raise your hand.
- ❖ When called on by the Board President, please come to the microphone, and state Name & Address for the record.
- ❖ You will have 3 minutes to address the Board.  
Please address the Board as a whole and not individually.
- ❖ When you are finished, please sign the sign-in sheet before you return to your seat.

If you exceed your 3 minutes the Board President will ask you to please finish your comments, if you need more time you are offered a second opportunity to address the Board at the end of the meeting with an additional 3 minutes.

Thank you in advance for your cooperation.

- Pam Shewchuck spoke on how she appreciated the deliberations on change.

#### **5. Adjournment** - President Hartman adjourned the meeting at 7:51 p.m.

Respectfully submitted,



Marty Cardamone  
Secretary, Board of Education